

# Adelaide Hills Garden Affair Inc.

# Stangate House and Gardens

3 Edgeware Road, Aldgate SA

adelaidehillsgardenaffair@gmail.com ABN: 52324922427

# Application for Adelaide Hills Garden Affair Stallholders 2026

#### What is this event about?

- The Adelaide Hills Garden Affair (AHGA) is an event for gardening enthusiasts.
   Sunday 3 May 2026, 10 am to 3.30 pm.
- o The single-day, biennial event will be sited in the historic Stangate House Gardens in Aldgate SA coinciding with spectacular & popular autumn colours of the Adelaide Hills.
- This is a not-for-profit enterprise formed to develop a significant gardening event in the Adelaide Hills that brings together the community and a broad range of gardening related organisations.
- o For visitors, this ticketed event will include access to your stall for sales and promotion, informative speakers, demonstrations, activities for the whole family and refreshments.

**Who can exhibit?** Stallholders will represent a wide range of gardening clubs, plant societies, nurseries, specialist plant growers, artists, small businesses and community organisations promoting themselves and gardening related products and services or offering workshops or demonstrations to share their expertise.

## Why exhibit?

- The number of stallholders is limited so apply early.
- Opportunity to sell or promote your products and services and develop ongoing customers or members.
- Increase awareness of your organisation to a large and receptive audience.
- ❖ Your organisation can be promoted on the AHGA website and social media postings and through our media partner in the Courier newspaper. As a stallholder, you are invited to advertise in the Courier during AHGA promotions for \$150 for 92 x 122mm ad, a significant reduction.
- ❖ You will be listed in the online and printed event program.
- ❖ 4 free tickets per stallholder.

#### Who will the event attract?

- The target audience have a love of gardening, want to discover new ideas or products, learn & connect with like-minded people.
- Thousands of visitors are drawn to gardening events and the Adelaide Hills in autumn.
- ❖ The inaugural AHGA in 2024 proved the wide appeal & support for this event and was awarded the 2025 Adelaide Hills Council Community Event of the Year.

## **Stallholder Application Process**

#### Sites are limited. Selection is conditional on approval by the organising committee

To confirm your interest in exhibiting at the Adelaide Hills Garden Affair on Sunday 3<sup>rd</sup> May 2026 at Stangate House, cnr Edgeware & Euston Road, Aldgate SA, complete the **Application Form** on page 3 of this document or <u>download</u> a copy from our web site <u>www.adelaidehillsgardenaffair.au/</u>

**Email** your signed form with an image for publicity to <u>adelaidehillsgardenaffair@gmail.com</u> or **Post** to AHGA c/o 551 Scott Creek Rd, Scott Creek 5153

or Phone to discuss details: Elizabeth Dobson: 0400 116 463 or Jan Ball: 0432 550 274

You can also support Adelaide Hills Garden Affair through partnering or sponsoring by requesting a package and more information: <a href="CONTACT US">CONTACT US</a>



#### Terms and Conditions for Exhibitors/ Stallholders

Sunday 3 May 2026 10 am – 3.30 pm: Stangate House and Gardens, cnr Edgeware & Euston Road, Aldgate SA

The Adelaide Hills Garden Affair Inc. welcomes your participation in the 2026 gardening event.

To ensure that your organisation is clear on the arrangements for participation, these terms and conditions outline the responsibilities of the Adelaide Hills Garden Affair (AHGA), the National Trust of South Australia (NTSA) and Adelaide Hills Garden Affair Exhibitors/ Stallholders (Exhibitor).

- 1. The Exhibitor acknowledges and agrees to be bound by these terms and conditions.
- 2. The Exhibitor shall have license to occupy a 3m x3m site (max 3 each) as approved, during the period of the event 2 to 3 May 2026. They do so at their own risk, must arrange for their own marquee, tables and chairs if required and are responsible for the condition of that site(s) and for the safety of visitors and their employees while visiting the site in compliance with the Terms and Conditions.
- 3. INSURANCE: All Exhibitors must have a minimum of \$20 million Public Liability Insurance covering the period from 2–3 May 2026 and provide a copy of their insurance Certificate of Currency to AHGA, before 1 April 2026. Exhibitors indemnify NTSA and the AHGA for all claims and demands for loss or damage to property or for injury to any person. Food vendors are required to produce an appropriate temporary food license.
- 4. AHGA shall have the right to nominate the location of the site(s) applied for by the Exhibitor. Assigning or subletting the site requires the written permission of AHGA.
- 5. **CANCELLATION**: For any sound & prudent reason, AHGA, may at its discretion cancel or postpone the event and this license shall cease to operate upon notice to that effect being served to the Exhibitor. In the event of cancellation by AHGA, 50% of site fees will be refunded and AHGA or NTSA are not liable for any additional losses incurred by the exhibitor on the grounds of loss of profits. The Exhibitor also agrees that 50% refunds are given for a cancellation by the Exhibitor made in writing at least 30 days prior to 2nd May 2025 and that no refund is made on cancellations by the Exhibitor within 21 days of the event.
- 6. SETUP at Stangate House: Stallholders are encouraged to start setting up on Saturday 2<sup>nd</sup> May between 12 noon and 5 pm and Security will be provided overnight. Stallholder access will again be open from 7am on Sunday 3rd. The Exhibitor and AHGA will negotiate the day and time of set up. There is very limited access for vehicles inside the venue. Only passenger vehicles and small light vans are permitted and only on the bottom lawn.
- 7. TRADING: All sites must be staffed and open to the public during the operating hours from 10:00am to 3:30pm on Sunday 3 May 2026. At the conclusion of the event, the Exhibitor may commence dismantling at 4:00pm but vehicle movement is prohibited until 4:30pm. Exhibitors must clear their site(s) by no later than 6.00pm on that day and the site(s) must be reinstated to the same condition as at the commencement of the license to the satisfaction of AHGA and NTSA. Any costs of repair or restoration of the site(s) shall be borne by the Exhibitor.
- 8. AHGA and the NTSA shall not be responsible for any loss of or damage to the Exhibitor's property during the event including during the set up and dismantling periods.
- 9. **SAFETY**: This event will comply with all government requirements. This includes but is not limited to Work Health & Safety requirements for the safety of Employees, Exhibitors, Contractors and the Public. Structures must be well secured and weighted down. **No tent pegs are permitted** due to the presence of buried essential services. To minimise disruption and ensure people's safety, no machinery, vehicles, or other articles being displayed shall be moved to or from the Exhibitor's site(s) after 9:30am and before 4:30pm on Sunday 3<sup>rd</sup> May. Emergency vehicles will be exempt to this provision. Exhibitor's pets, other than those with prior approval, are not allowed on the site during the event, during setup or dismantling periods.
- 10. POWER: There are no sites with access to 240v power. The use of quiet generators by Exhibitors may be permitted with prior approval from AHGA. Electrical leads and equipment must have a current "test and tag" certification and have residual current device (RCD) earth leakage circuit breaker (ELCB) protection installed in the circuitry. No amplifiers or loudspeakers can be used by Exhibitors. Amplified announcements will only be made by the AHGA MC.
- 11. Officials appointed by the AHGA shall have the right to enter upon the site(s) of any Exhibitor at any time and remove any article, sign, picture, or printed material which in the opinion of the official is either not eligible for display or may be the cause of offence.

# **EXHIBITOR'S APPLICATION FORM**

# Adelaide Hills Garden Affair Inc.

# Sunday 3<sup>rd</sup> May 2026

# Sites are limited. Selection is conditional on approval by the organising committee

For further copies of this form or for more information go to www.adelaidehillsgardenaffair.au/

Clul	b, Organisation	or Business Name:			
Des	cription of Prod	uct or Services Offered:			
	Site cost:	s are 3m x 3m  One 3 x 3 m site  Two 3 x 3 m sites  Three 3 x 3 m sites e entry tickets per stallholder	– additio	maximum / Exhibitor) nal tickets may be purchased after 1 December 2025 nber of sites requested:	
I am considering to advertise in the Courier during AHGA promotions for \$150 for 92 x 122mm ad					
<ul> <li>Exhibitors must provide their own shelter and stall display – preferably blue or white shelters for visual consistency.</li> <li>Access for setting up sites is between 12 -5 pm Saturday 2<sup>nd</sup> and 7am Sunday 3<sup>rd</sup> May 2026</li> <li>Dismantling from 4.00pm Sunday 3<sup>rd</sup> May</li> </ul>					
Spe	cial Requiremer	nts if any:			
CON	NTACT DETAIL	.S			
Name of Applicant (contact):					
ABN: Business phone:					
Mobile:		Email:			
Postal Address:					
We	bsite address /	Facebook name:			
Plea 1. 2. 3. 4. 5.	<ul> <li>Refer to Terms and Conditions for details. Security will be provided overnight.</li> <li>Invoices will be issued on receipt of this application and approval by the organising committee.</li> <li>Site/s are limited and will not be secured until payment is received.</li> <li>Applicants must provide a copy of their Insurance Certificate of Currency before 1<sup>st</sup> April 2026</li> </ul>				