



Adelaide Hills Garden Affair

Stangate House

cnr Edgware & Euston Road, Aldgate

Sunday 5th May 2024

An event for the love of gardening

Calling for Adelaide Hills Garden Affair Stallholders

What is this event about?

- The Adelaide Hills Garden Affair (AHGA) is a not-to-be missed gardening event. **Sunday 5 May 2024, 10 am to 3 pm**, the inaugural single-day event will be sited in the historic Stangate House gardens in Aldgate coinciding with spectacular autumn colours of the Adelaide Hills.
- This is a not-for-profit enterprise formed to develop a significant annual gardening event in the Adelaide Hills to promote Garden Clubs, Organisations and Businesses.
- For visitors, this ticketed event will include access to your stall for sales and promotion, informative speakers, workshops, garden tours, activities for the whole family and refreshments.
- Your organisation can be part of this.

Who can exhibit? Stallholders will represent a wide range of Garden Clubs, Plant Societies, Nurseries, Specialist plant growers and Organisations promoting themselves and able to sell plants, gardening related products and services or offer workshops to share their expertise.

Why exhibit?

- ❖ The number of stallholders is limited so apply early.
- ❖ Opportunity to sell your products and services and develop ongoing business or membership.
- ❖ Increase awareness of your organisation to a large and receptive audience.
- ❖ Your organisation will be promoted on the AHGA web site and social media postings.
- ❖ You will be listed on the event program.
- ❖ 2 free tickets per 3x3m stall.

Who will the event attract?

- The target audience have a love of gardening, want to discover new ideas, learn and connect with like-minded people.
- Are drawn to the Adelaide Hills in autumn.
- Gardening events attract hundreds of visitors to the Adelaide Hills.
- This ticketed event has untapped potential to expand and will become part of the regular gardening calendar.

Stallholder Application Process

To confirm your interest in exhibiting at the Adelaide Hills Garden Affair on Sunday 5th May 2024 at Stangate House, cnr Edgware & Euston Road, Aldgate SA, complete the **Application Form** ([download](#) a copy from our web site <https://www.adelaidehillsgardenaffair.au/>).

Email your signed form to adelaidehillsgardenaffair@gmail.com

or **Post** to AHGA c/o 551 Scott Creek Rd, Scott Creek 5153

or **Phone** to discuss details: **Elizabeth Dobson:** 0400 116 463 or **Barb Field:** 0432 352 569

You can also support Adelaide Hills Garden Affair through Sponsorship: packages are available [CONTACT US](#)

THANK YOU TO OUR SUPPORTERS



Terms and Conditions for Exhibitors/ Stallholders

Sunday 5 May 2024: Stangate House, cnr of Edgware and Euston Road, Aldgate

The Adelaide Hills Garden Affair Inc. welcomes your participation in the 2024 gardening event.

To ensure that your organisation is clear on the arrangements for participation, these terms and conditions outline the responsibilities of the Adelaide Hills Garden Affair (AHGA), the National Trust of South Australia (NTSA) and Adelaide Hills Garden Affair Exhibitors (Exhibitor).

1. The Exhibitor acknowledges and agrees to be bound by these terms and conditions.
2. The Exhibitor shall have license to occupy a 3m x3m site (max 2 each) as nominated during the period of the event 4 to 5 May 2024. They do so at their own risk, must arrange for their own marque, tables and chairs if required and are responsible for the condition of that site(s) and for the safety of visitors and their employees while visiting the site in compliance with the Terms and Conditions.
3. **INSURANCE:** All Exhibitors must have a minimum of \$20 million Public Liability Insurance covering the period from 4 May 2024 and provide a copy of their insurance Certificate of Currency to AHGA, before 1 April 2024. Exhibitors indemnify NTSA and the AHGA for all claims and demands for loss or damage to property or for injury to any person. Food vendors are required to produce an appropriate temporary food license.
4. AHGA shall have the right to nominate the location of the site(s) applied for by the Exhibitor. Assigning or subletting the site requires the written permission of the AHGA. For any sound and prudent reason, the AHGA, may at its entire discretion cancel or postpone the event and this license shall cease to operate upon notice to that effect being served to the Exhibitor. In the event of CANCELLATION, site fees will be fully refunded but the AHGA or NTSA shall not be liable to the Exhibitor for any compensation on the grounds of loss of profits. The Exhibitor agrees that 50 percent refunds are given for a cancellation by the Exhibitor made in writing at least 21 days prior to the scheduled day of the event and that no refund is made on cancellations by the Exhibitor within 20 days of the event.
5. **SETUP at Stangate House:** Stallholders are encouraged to start setting up on Saturday 4th May between 12 noon and 5 pm and Security will be provided overnight. Stallholder access will again be open from 7am on Sunday 5th. The Exhibitor will inform AHGA when they intend to set up. Passenger vehicles and small light vans only are permitted and only on the 'Oak Tree' (bottom) lawn at any time and may be barred completely if the event is preceded by heavy rain.
TRADING: All sites must be staffed and open to the public during the operating hours from 10:00am to 3:00pm on Sunday 5 May 2024. At the conclusion of the event, the Exhibitor may commence dismantling at 3:00pm but vehicles' movement is prohibited until 4:00pm. Exhibitors must clear their site(s) by no later than 6.00pm on that day and the site(s) must be reinstated to same condition as at the commencement of the license to the satisfaction of AHGA and NTSA. Any costs of repair or restoration of the site(s) shall be borne by the Exhibitor.
6. AHGA and the NTSA shall not be responsible for any loss of or damage to the Exhibitor's property during the event including during the set up and dismantling periods.
7. **SAFETY:** This event will comply with all federal, state and local government requirements. This includes but is not limited to Work Health and Safety requirements to ensure the safety of Employees, Exhibitors, Contractors and the Public. Structures must be well secured and weighted down. **No tent pegs are permitted** due to the presence of buried essential services. To minimise disruption and ensure the safety of persons on the site, no machinery, vehicles, or other articles being displayed shall be moved to or from the Exhibitor's site(s) after 9:30am and before 4:30pm on Sunday 5th May. Emergency vehicles will be exempt to this provision. Exhibitor's animals or pets, other than those with prior approval, are not allowed on the site during the event, during setup or dismantling periods.
8. **POWER:** There are no sites with access to 240v power. The use of quiet generators by Exhibitors may be permitted with prior approval from AHGA. Electrical leads and equipment must have a current "test and tag" certification and have residual current device (RCD) earth leakage circuit breaker (ELCB) protection installed in the circuitry. No amplifiers or loudspeakers can be used by Exhibitors. Amplified announcements will only be made by the AHGA MC.
9. Officials appointed by the AHGA shall have the right to enter upon the site(s) of any Exhibitor at any time and remove any article, sign, picture, or printed material which in the opinion of the official is either not eligible for display or may be the cause of offence.





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EXHIBITOR'S APPLICATION FORM

Adelaide Hills Garden Affair Inc.

For further copies of this form or for more information go to www.adelaidehillsgardenaffair.au

Club, Organisation or Business Name:

Product or Services Offered:

Standard sites are 3m x 3m Site cost: \$75 / 3 x 3 m site – maximum 2 stalls/ Exhibitor
(includes 2 free entry tickets / 3m x 3m stall)

Exhibitors must provide their own shelter and stall display

Number of sites requested:.....

Access for setting up sites is between 12 noon-5pm Saturday 4th and from 7 am Sunday 5th

Total amount owing AHGA: \$.....

Special Requirements if any:

CONTACT DETAILS

Name of Applicant (contact):

ABN:

Business phone:

Mobile:

Email:

Business or Postal Address:

Website/ Facebook:

Please note:

1. This is a ticketed one-day event on Sunday 5th May.
2. Refer to Terms and Conditions for access times for setting up. Security will be provided overnight.
3. Invoices will be issued on receipt of this application. Site/s are not secured until payment is received.
4. Applicants must provide a copy of their Insurance Certificate of Currency before 1st April 2024.

Email your signed form to adelaidehillsgardenaffair@gmail.com

or Post to AHGA c/o 551 Scott Creek Rd, Scott Creek 5153

I agree that I have read, understand and agree to be bound by the Terms and Conditions

Signature

Date